YOUNG ADULT CANCER CANADA INC. Financial Statements Year Ended July 31, 2018



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# HARRIS RYAN

# **INDEPENDENT AUDITOR'S REPORT**

To the Directors of Young Adult Cancer Canada Inc.

We have audited the accompanying financial statements of Young Adult Cancer Canada Inc., which comprise the statement of financial position as at July 31, 2018 and the statements of revenues and expenditures, changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

#### Basis for Qualified Opinion

In common with many charitable organizations, the organization derives revenue from fundraisign campaigns and other donations the completeness of which is not susceptible of satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the organization and we were not able to determine whether any adjustments might be necessary to revenues, excess of revenues over expenditures and cash flow from operations for the year ended July 31, 2018, and current assets and net assets as at July 31, 2018.

#### **Qualified Opinion**

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the revenues referred to in the preceding paragraph, the financial statements present fairly, in all material respects, the financial position of Young Adult Cancer Canada Inc. as at July 31, 2018 and the results of its operations and its cash flow for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Hairis Ryan

St. John's, Newfoundland and Labrador October 26, 2018

CHARTERED PROFESSIONAL ACCOUNTANTS

# **Statement of Financial Position**

July 31, 2018

		2018		2017
ASSETS				
CURRENT				
Cash	\$	442,558	\$	346,691
Accounts receivable (Note 3)		107,929		92,470
Prepaid expenses		9,476		13,833
		559,963		452,994
TANGIBLE CAPITAL ASSETS (Note 4)		10,635		11,713
INVESTMENT		75,000		75,000
	\$	645,598	\$	539,707
LIABILITIES AND NET ASSETS				
CURRENT				
Accounts payable and accrued liabilities	\$	69,125	\$	59,402
Deferred income	•	97,718	Ψ	73,099
		166,843		132,501
NET ASSETS		478,755		407,206
	\$	645,598	\$	539,707

ON BEHALF OF THE BOARD	
. acrefe ree	_ Director
Attelba	Director

See notes to financial statements

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# Statement of Changes in Net Assets

	2018	2017
NET ASSETS - BEGINNING OF YEAR EXCESS OF REVENUES OVER EXPENDITURES	\$ 407,206 \$ 71,549	223,555 183,651
NET ASSETS - END OF YEAR	\$ 478,755 \$	407,206

# Statement of Revenues and Expenditures

		2018		2017
REVENUES				
	\$	450 474	¢	E70 006
Shave for the Brave	φ	452,474	\$	572,026
Corporate donations		280,530		289,865
Personal donations		146,537		89,597
Third party events		100,898		111,413
Climb		26,920		54,501
In Memoriam donations		20,492		16,161
Miscellaneous		4,388		7,401
Interest		1,115		713
		1,033,354		1,141,677
EXPENDITURES				
Support (Schedule 1)		453,989		461,455
Fund Development (Schedule 2)		258,927		271,582
Operations (Schedule 3)		149,161		136,169
Awareness and Advocacy (Schedule 4)		99,728		88,820
		961,805		958,026
EXCESS OF REVENUES OVER EXPENDITURES	\$	71,549	\$	183,651

## Statement of Cash Flow

	2018	2017
OPERATING ACTIVITIES		
Excess of revenues over expenditures Item not affecting cash:	\$ 71,549	\$ 183,651
Amortization of tangible capital assets	5,547	4,978
	77,096	188,629
Changes in non-cash working capital (Note 6)	23,240	20,540
Cash flow from operating activities	100,336	209,169
INVESTING ACTIVITIES		
Purchase of tangible capital assets Proceeds on disposal of tangible capital assets	(5,219) 750	(1,489) 
Cash flow used by investing activities	(4,469)	(1,489)
INCREASE IN CASH FLOW	95,867	207,680
Cash - beginning of year	346,691	139,011
CASH - END OF YEAR	\$ 442,558	\$ 346,691

## **Notes to Financial Statements**

# Year Ended July 31, 2018

## 1. PURPOSE OF THE ORGANIZATION

Young Adult Cancer Canada Inc. (the "organization") is a charitable organization established to support young adults diagnosed with cancer in Canada as they live with, through and beyond cancer, to be the connection to peers, bridge out of isolation, and source of inspiration. To fulfill its mission, the organization undertakes certain fund development activities and receives donations and grants from various sources at different points in time throughout the fiscal year. The unpredictable nature of fundraising activities can create variability in revenues and expenses year over year, and the resulting financial position at each year end. The organization funds its operating requirements throughout the fiscal period through the use of cash on hand.

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for notfor-profit organizations (ASNFPO) and reflect the following significant accounting policies.

#### <u>Cash</u>

Cash consists of balances on deposit with Canadian financial institutions and Guaranteed investment certificates with maturities of 100 days or less.

#### Revenue recognition

Young Adult Cancer Canada Inc. follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

#### Inventory

Inventory is valued at the lower of cost and net realizable value with the cost being determined on a first-in, first-out basis.

#### Contributed services

Volunteers contribute a significant number of hours per year to assist the organization in carrying out its objectives. In addition, the organization receives donated materials and services throughout the year. These contributions are only recognized in the financial statements when the fair value can be reasonably determined.

#### Tangible capital assets

Tangible capital assets are stated at cost. Tangible capital assets are amortized over their estimated useful lives on a declining balance basis using the half year rule in the year of acquisition, at the following rates and methods:

Computer equipment	100%	declining balance method
Furniture and equipment	20%	declining balance method

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## **Notes to Financial Statements**

## Year Ended July 31, 2018

## 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial instruments are reported at amortized cost, and tested for impairment at each reporting date.

Financial assets measured at amortized cost include cash, accounts receivable and investment.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

#### Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the impairment, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

#### Allocation of expenses

The organization records its expenses by function: support, awareness and advocacy, fund development and operations.

Operating expenses are allocated using a predetermined percentage allocation based on wages.

#### Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-forprofit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Key components of the financial statements requiring management to make estimates include the useful life and amortization of tangible capital assets, in-kind donations and accrued liabilities. Actual results could differ materially from those estimates.

## 3. ACCOUNTS RECEIVABLE

	2018	2017
Accounts Receivable HST Receivable	\$ 89,135 18,794	\$ 76,642 15,828
	\$ 107,929	\$ 92,470

# **Notes to Financial Statements**

# Year Ended July 31, 2018

# 4. TANGIBLE CAPITAL ASSETS

	Cost	 cumulated	Ne	2018 et book value	Ν	2017 let book value
Furniture and equipment Computer equipment Computer software	\$ 29,768 41,012 1,186	\$ 21,743 38,685 903	\$	8,025 2,327 283	\$	10,969 723 21
	\$ 71,966	\$ 61,331	\$	10,635	\$	11,713

## 5. OPERATING LINE OF CREDIT

During the year, the organization had access to an operating line of credit with a maximum facility of \$75,000 (2017 - \$75,000), bearing interest at the bank's prime rate plus 1% (2017 - prime rate plus 1%). As at July 31, 2018, no amounts were outstanding under this facility.

## 6. CHANGES IN NON-CASH WORKING CAPITAL

	2018		
Accounts receivable Inventory Accounts payable and accrued liabilities Deferred income Prepaid expenses	\$ (15,459) - 9,723 24,619 4,357	\$	(18,814) 8,775 (2,744) 35,708 (2,385)
	\$ 23,240	\$	20,540

## 7. FINANCIAL INSTRUMENTS

The organization is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the organization's risk exposure and concentration as of July 31, 2018.

## (a) Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The organization is exposed to credit risk from accounts receivable. Management believes that the credit risk with respect to accounts receivable is not material.

The organization's investment is held within Canadian chartered banks. The organization does not expect any liquidity issues or credit losses on those investments.

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## **Notes to Financial Statements**

## Year Ended July 31, 2018

### 7. FINANCIAL INSTRUMENTS (continued)

#### (b) Liquidity risk

Liquidity risk is the risk that an entity will not be able to meet its financial obligations as they become due. The organization monitors its cash balances and cash flows generated from operations to meet its requirements. As at July 31, 2018 the organization had cash and investments of \$517,558 (2017 - \$421,691), which is sufficient to cover its short term obligations.

To the extent that the organization does not believe it has sufficient liquidity to meet current obligations, consideration will be given to obtaining additional funds through third party funding, assuming these could be obtained, as well as use of its operating line of credit.

#### (c) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency rate risk, interest rate risk and other price risk. The organization is mainly exposed to interest rate risk.

#### (d) Interest rate risk

Cash and investments bear interest at variable rates. Consequently, the organization is exposed to interest rate risk. The organization does not actively manage this risk due to the fact that it does not believe that it is significant.

## 8. IN-KIND CONTRIBUTION

As a result of management's determination of the value of in-kind contributions for advertising and travel services received from suppliers, management has decided to reflect the amount of \$82,761 (2017 - \$168,951) in these financial statements in respect of current year services in corporate donations and support expenditures.

## 9. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

# Support

Year Ended July 31, 2018

(Schedule 1)

	2018		2017
Support expenditures			
Wages and benefits	\$ 172,360	\$	159,875
Survivor conference	106,963		89,626
Web	59,430		125,230
Retreat Yourself	56,666		21,021
Localife	18,446		16,715
Retreat Adventure	14,088		18,122
Office rental	10,425		18,168
Office supplies and postage	4,579		2,410
Professional fees	3,452		2,684
Telephone and internet	3,217		3,626
Amortization	2,138		1,842
Insurance	1,141		1,203
Support program development	564		601
Professional development	427		332
Miscellaneous	93		-
	\$ 453,989	\$	461,455

# **Fund Development**

Year Ended July 31, 2018

(Schedule 2)

	2018		2017
Fund Development expenditures			
Wages and benefits	\$	120,242	\$ 137,737
Shave for the Brave		94,592	60,427
Fund development		12,963	13,096
Third Party events		9,906	13,466
Office rental		7,265	16,695
Climb		3,473	19,045
Office supplies and postage		3,191	2,215
Professional fees		2,406	2,466
Telephone and internet		2,242	3,332
Amortization		1,490	1,692
Insurance		795	1,106
Professional development		298	305
Miscellaneous		64	-
	\$	258,927	\$ 271,582

# Operations

Year Ended July 31, 2018

	2018	2017	
Operations expenditures			
Wages and benefits	\$ 127,514	\$ 115,963	
Office rental	7,708	10,311	
Office supplies and postage	3,386	1,368	
Interest and bank charges	2,628	2,777	
Professional fees	2,552	1,523	
Telephone and internet	2,378	2,058	
Amortization	1,581	1,045	
Insurance	844	683	
Professional development expense	316	188	
Operations Travel	102	50	
Governance	83	203	
Miscellaneous	69	-	
	\$ 149,161	\$ 136,169	

(Schedule 3)

# Awareness and Advocacy

Year Ended July 31, 2018

	2018		2017	
Awareness and Advocacy expenditures				
Communications	\$	33,776	\$	21,322
Wages and benefits		27,282		25,453
YAC Prime Research		24,071		9,702
Brave Day		10,569		21,358
Office rental		1,648		3,928
Office supplies and postage		724		521
Professional fees		546		580
Telephone and internet		508		784
Amortization		338		398
Insurance		180		260
Professional development		68		72
Miscellaneous		15		-
YACC Store		3		4,442
	\$	99,728	\$	88,820

(Schedule 4)